

Facowie Lodge - Info, Opening & Closing Procedures Guest Name _____

Dates: Arrival Date & Time _____ @ _____ Depart Date & Time _____ @ _____

Initial Information 101711 **Circle Which Lodge you Stayed In: Grand or Loon**

Questions & Emergency Lodge Problems - Call 866-378-4881, You should receive an answer, if you receive a voicemail please leave a detailed message with a call back number and how long you will be available.

Water Conservation - All of the waste water goes into an approved containment center called a Peat Filter. It is time dosed and has a limited amount of daily use. Please limit showers to 2 minutes, flush toilets only when necessary and keep sinks, dishwasher & washing machine to a minimum run to avoid any unnecessary problems.

Phone Service - Most cell phones can have service 5 miles down Crane Lake Road towards Crane Lake. There is a outside pay phone at Trail's End Bar & Grill, approximately 1/4 past Facowie Lodge on the right side of the road.

Internet Service - There is a wireless service available on site. The internet user is: *Limebear-guest* and the password is: *raspberry27* . The service comes out of the upper part of the garage.

Parking - Driveway is wide enough for two vehicles. Please stay consistent, right or left. Vehicles w/ trailers, please park along east rock wall. Area by Garage & camper is for private use. Be careful around all of the rocks with your vehicle.

Grand Lodge - Left Side, Loon Lodge - Right Side

Other Guests & Respecting Neighbors - If the other side of the Lodge is rented out, communication with them is the best. Please use common sense in monitoring the noise levels and the later it is the lower the noise levels should be.

Fish & Game Cleaning - Please clean your fish & game off the premises. No fish or game cleaning is allowed on the property. Remember bags and packaging to put your meat in.

Pets - At the discretion of a responsible pet owner, some pets are allowed. Pet Owners are responsible for any damage incurred from their pet. If there are adjoining guests, the pet is to be kept under control so that it doesn't interfere with the other guest's vacation. Of course, they must be cleaned up after during the stay

Laundry Machines - The machines are available for use by both Lodges. Grand has interior access and the door should remain locked. Loon has accesses through the exterior patio area (**Loon Inventory Item** - key hanging on first coat hook in entrance). *All clothes MUST be washed prior to putting in dryer. Loads cost \$1.50 and include detergent, fabric softener, stain remover and dryer sheets.* A fabulous feature so that you can return home and have all of your laundry done!

Linens - All mattresses should have a pad on the bed. There are enough linens in Lodge for all beds, if items were forgot. Each Lodge is set up with Queen linens setup & 6 pillows on the closet shelf of the master bedroom. The linen closet in the hallway, has twin bedding on the top shelf, Full size bedding on the 2nd and towels on the 3rd.

Food & Beverage / Beer Coolers - Please keep them on the outside patio. Please use caution with beer coolers in the Lodge because dragging them on the floor & leaky coolers causes considerable damage to the flooring. Also be cautious of the plastic shelving in the refrigerator.

Fire Pit Use - The fire pit is for our guests and is certainly a part of being up in the northern woods. Please use caution and consideration on any fires. The wood piles are for guest use but use it conservatively. Please do not burn up all of the kindling or birch bark, etc. There is also ample more wood in the tree lines for a more "authentic" camp fire experience. *Please do not burn any of the driftwood, burn up all of the kindling or birch-bark or throw any "non-burnable" in the fire pit.*

Opening & Closing Procedures to Check Off

OPEN	&	CLOSE	Procedure
<input type="checkbox"/>		<input type="checkbox"/>	Opening Front Door - The code for the front door is _____ (4-digit code), enter code and turn knob clockwise. To lock up, do the same only turn counterclockwise.
<input type="checkbox"/>		<input type="checkbox"/>	Well - The switch for the well is in the laundry room near the Loon entrance. Switch in the up position will indicate on. Be sure to shut off if both sides are non-occupied when leaving

Opening & Closing Procedures to Check Off (continued)

OPEN	&	CLOSE	Procedure
<input type="checkbox"/>		<input type="checkbox"/>	Hot Water Heater - The switch for the hot water heater is in the laundry room near the Loon entrance. Switch will be lit up when on. Be sure to shut off if both sides are non-occupied when leaving
<input type="checkbox"/>		<input type="checkbox"/>	Furnace Switches - The switch is in the laundry room and make sure that the unit you stayed in, the switch is off.
<input type="checkbox"/>		<input type="checkbox"/>	Kitchen Inventory & Inspection - Review kitchen set-up and all inventory in cabinets (complete list on site in Lodge book) . Dishes are only in open cabinets.
<input type="checkbox"/>		<input type="checkbox"/>	Furniture / Decor Inventory & Inspection - Review furniture & décor throughout the lodge (complete diagram & pictures in Lodge book) . Look for any damage or missing items, make a note of any discrepancies.
		<input type="checkbox"/>	Linens - Pull linens from the bed and place on the floor in a pile. Make sure no personal belongings are left behind.
		<input type="checkbox"/>	Dishes - Clean all dishes upon departure and put back in appropriate areas.
		<input type="checkbox"/>	Lock Window & Patio Doors - Check all to insure locked, press down the security latch on patio doors by the floor. Please leave all blinds in the open position.
		<input type="checkbox"/>	Laundry Machines - Clean after use and at departure & take garbage. Make sure doors are locked and key hung back up (Loon Lodge)
		<input type="checkbox"/>	Rugs, Patios & Deck - Shake off rugs (do not beat on stone in front of Lodge). Sweep patio and deck areas off.
		<input type="checkbox"/>	Cigarette Butts - Guests must police the area and pickup any cigarette butts and dispose of properly.
		<input type="checkbox"/>	Fire Pit Area - Clean up the area all around the fire pit.
		<input type="checkbox"/>	Garbage - All garbage must be removed from the property. Please bring the appropriate bags to remove all items.
		<input type="checkbox"/>	Pets - The area must policed and any feces must be pick up from the grounds and properly disposed of.
		<input type="checkbox"/>	Cleaning the Lodge - Please be responsible and do a modest amount of cleaning up after yourself. This will help to keep future rates reasonable. There will be additional charges for lodge rooms left in an unacceptable condition.
		<input type="checkbox"/>	Lights, Ceiling Fans & Appliances - Make sure all are shutoff upon departure. Also check the deck & patio lights (difficult to see during the day). Don't forget the <i>coffee pot, stove & fireplace</i> . The refrigerator can remain on.
		<input type="checkbox"/>	Personal Belongs - Make sure to do a final sweep through the Lodge for any personal items and in sure all items are back in place. Make sure that you have checked all dressers, closets and the laundry room.

Best of Wishes - We certainly hope that you have found Facowie Lodge warm, inviting and you have enjoyed your vacation here. You look forward to your return trip and any other referrals that you may give us. Have a safe drive home and great upcoming week!

Email (dmagelssen@aol.com) or Call Dave @ 320-267-4881 - Let me know how your weekend went, if there were any problems, additional supplies that may be needed or simply to tell me how wonderful; it was! Thank you!